


**CITY OF WILLIAMSBURG PLANNING DEPARTMENT
2018 ARCHITECTURAL REVIEW BOARD SCHEDULE**

 MONTH	SUBMITTAL DATE 12:00 NOON Monday - One week prior to meeting date.	MEETING DATE 6:30 PM Second & Fourth Tuesday STRYKER CENTER ROOM 128
January, 2018	*December 29, 2017 *January 12, 2018	January 9, 2018 January 23, 2018
February	February 5 *February 16	February 13 February 27
March	March 5 March 19	March 13 March 27
April	April 2 April 16	April 10 April 24
May	April 30 May 14	May 8 May 22
June	June 4 June 18	June 12 June 26
July	July 2 July 16	July 10 July 24
August	August 6 August 20	August 14 August 28
September	*August 31 September 17	September 11 September 25
October	October 1 October 15	October 9 October 23
November	November 5 *November 16	November 13 November 27
December	December 3	December 11 [only one meeting this month]
January, 2018	December 31, 2018 January 14, 2019	January 8, 2019 January 22, 2019

If you have any questions, please call the Planning Department at (757) 220-6130. ***Date changed due to holiday.**

All **APPLICATIONS** must be signed by the property owner. One (1) copy of building elevations or proposed changes with proposed colors and materials must be submitted with the application. If drawings are larger than 11"x14" please provide nine (9) copies. A site plan drawn to scale must be submitted for review for any new buildings, additions, accessory buildings, retaining walls, steps or other changes that affect the property.

All **SIGN APPLICATIONS** must be signed by the property owner. One (1) colored copy of the proposed sign(s) must be submitted for review. Sign dimensions must be to scale and indicate the size of the sign on the drawing. For freestanding or monument signs the height of the sign from grade to the top of the sign must be submitted for review. A site plan must be submitted for free standing or monument signs indicating their location on the property.

Erin C. Burke
Principal Planner
eburke@williamsburgva.gov